

REQUEST FOR SERVICE

With this form I entrust the management of my passport/s and the processing of the personal data indicated below to Roma traduzioni S.r.l. for the performance of the following service:

visa (to be affixed on passport)

I relieve Roma traduzioni S.r.l of any responsibility for any delay and/or problem, with regard to the completion of the formalities, which may be due to uncontrollable circumstances such as delays, non-delivery and/or loss caused by couriers or Consulates, unnotified changes of the documentation required for the service performance, unnotified closures of Consulates, etc.

1. Surname and first name (Company) _____

2. Address _____

3. Telephone and/or email _____

4. Country for which the visa is requested _____

5. Date by which Roma traduzioni S.r.l will return the documents from its office _____

6. Document delivery address _____

7. Shipping and pick-up method through which Roma traduzioni S.r.l. will return the documents to the customer:

hand-collected at Roma traduzioni S.r.l office by the customer specified in point 1

hand-collected at Roma traduzioni S.r.l office by a representative appointed by the customer specified in point 1 (first name and surname of the person appointed _____)

shipment via courier selected by the customer specified in point 1; specify the courier's name _____

shipment via prepaid DHL express courier provided by Roma traduzioni S.r.l.

shipment via pony express provided by Roma traduzioni S.r.l or by the customer.

8. Should any controversy arise, the competent court of jurisdiction shall be the Court of Rome.

9. Any change to what stated above, shall be agreed upon in writing (fax, e-mail, etc.)

Place and date

Seal and Signature

Pursuant to articles 1341 and 1342 of the Italian Civil Code, the content of points 8 and 9 is expressly accepted.

Place and date

Seal and Signature